



KITTITAS COUNTY FIRE DISTRICT 7

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4244 Bullfrog Road — Cle Elum, Washington 98922 — (509) 649-2789 — Emergency Dial 911

Board of Fire Commissioners-Meeting Minutes

July 9, 2026

CALL TO ORDER: The meeting was called to order at 1800 hours at Station 72 with the pledge of allegiance.

PRESENT: Commissioner Jeff Myers, Commissioner John P. Keffer, Commissioner Bosserman, Chief Aaron Lowe, District Secretary Micallef, three full-time firefighters, two volunteer firefighters, County Fire Marshal, and Deputy Fire Marshal.

ADOPTION OF AGENDA: Commission Chair Myers motioned to approve the agenda, Commissioner Keffer seconded the motion, the Board voted 3-0.

PUBLIC COMMENT: Dan Sanders, a District 7 resident and volunteer, would like the Board to consider a new station at Lauderdale Junction so the Miner's Hall in Liberty is no longer needed. Walt Wagner, a District 7 resident and volunteer firefighter, stated he would like Commissioner Bosserman to visit the volunteer stations. Walt also wanted to state that he is happy with the direction of the Board and the District in whole are taking for the future of KCFD7.

WSRB RECOGNITION: (MOVED FROM OLD BUSINESS): The Board presented certificates of recognition to those in attendance for their hard work preparing for our recent WSRB rating review, including the Fire Marshal's Office.

APPROVAL OF MINUTES: The meeting minutes from June 2026 Regular Meeting: Commissioner Bosserman motioned to approve the meeting minutes; Commissioner Keffer seconded the motion; the Board voted 3-0 to approve.

CORRESPONDENCE: None

FINANCIAL REPORT: The Financial Report was provided to the Board; total monthly expenditure was \$498,474.59; expenses were reviewed.

Commissioner Keffer made a motion to approve and sign the expense and payroll registers as presented; Commissioner Myers seconded; and the Board voted 3-0 to approve.

CHIEF'S REPORT:

- **Calls:** The June Report was presented with a breakdown of the 96 calls; the District has already responded to 40 calls in the first nine days of July.

- **Significant Events:** The District responded to several major calls including a semi-truck crash and fire on I-90 westbound; concurrent calls that included a small wildland fire off Airport Road and a UTV crash auto aid assist to Roslyn Fire; an auto aid medical incident for Cle Elum Fire Department; a mutual aid wildland fire in Ellensburg; an agency-assist response to the Vantage Fire; and multiple CPR calls.
- **Meetings:** Meetings this month included discussions with the KITTCOM Director about Motorola radios, participation in the WA Fire Chiefs meeting, engagement with the Wildfire Defense Council, and a meeting with David Forte from the state Office of Insurance Commissioner alongside Suncadia/Tumble Creek HOA representatives regarding IBHS standards now in the State of Washington. Additional activities involved a Division Chiefs meet-and-greet, CERP coordination, Easton Memorial Day Parade, support for the Sun Country spaghetti feed for the survivors of the Sun Country Fire, a post-fire after action review of the Sun Country Incident call, PSE's mock power pole installation at the Training Tower, Fire Chief and Division Chief Zinko attended the KITTCOM BBQ and appreciation lunch for the Dispatchers, KFACC evacuation meeting, monthly staff meeting, Volunteer Association dinner/meeting, Division Chief badge pinning ceremony, and Training Tower dedication.
- **Training Summary:** The summary of monthly training hours was provided, outlining 833 hours. There was a discussion on how volunteer training and career training mirror each other for cohesive responses. Training has been focusing on WUI Structure Training and I-Zone Training. Ongoing training also included on shore-based water rescue and EMS skills.
- **Fleet Summary:** The Excel sheet with apparatus status was presented to the Board. Our administration will be meeting with the School District next week to go over possible use of the School District's bus shop next to the District office. This was built as a regional facility and there could be an opportunity to share space for fleet repair and maintenance.
- **Facilities Summary:** The ongoing septic issue at Station 73 required work by a licensed EPA contractor to correct several deficiencies; a fence around the drainfield should be installed. In the past, oil water separators were only serviced every few years, however these will need to be cleaned annually at all three staffed stations. The heat pump at Station 73 will need to be replaced.

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- **CRR Report:** We have concluded our DNR Prevention Grant purchases, including rolls of 1/8 inch metal wire mesh for homeowners to cover vents to prevent wildfire embers from penetrating into the foundation and eaves. Specialist Savannah Davies has been busy doing home ignition zone assessments for our residents.

COMMISSIONER'S REPORT: Commissioner Myers stated for the record that Commissioners had attended some events in ceremonial capacity, including the badge pinning, community parades, and tower dedication, but no business was discussed and no meetings were held.

As previously noted, Commissioner Myers and Chief Lowe met with the county, state Department of Ecology and the state Military Department in order to discuss adding the flood risk to Station 73 to the existing county Hazard Mitigation Plan in order to close the pending FEMA flood issue; by adding this to the plan, there will be no additional flood mitigation required. The station can continue to be operated at the site, and permits will be issued for repairs and operational purposes, but the site cannot host any new development or structures.

Commissioner Myers indicated he had also attended meetings for first responder health and wellness; the recent EMS Council meeting where there was a discussion about adding another ALS provider in the county (likely a private ambulance service) to address the interfacility transports requested by KVH in Ellensburg; and a meeting at the request of the Roslyn Mayor to discuss an administrative services contract.

Commissioner Bosserman toured the staffed stations with Chief Lowe and plans to tour the rest of the stations in the near future.

To accommodate summer schedules, the Station 71 community work party to paint and refresh the station will need to wait until September after the wildfire season.

UNFINISHED BUSINESS:

- **WSRB Rating:** No results have yet been provided by WSRB; will update the Board when the preliminary report is received.

NEW BUSINESS:

- **Resolution 2026-7, Delegation of Authority on Policy Development:** Allows the Board to let the Fire Chief issue policies that are in his scope for approval. This should streamline the process to implement the new LEXIPOL policy manual. Commissioner Bosserman moved to approve and sign the

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resolution, Commissioner Keffer seconded the motion. The Board voted 3-0 to approve.

- **Resolution 2026-Surplus Tender:** This matter was postponed at the request of the Fire Chief.
- **Policy Review:** With the approval of Resolution 2026-7, the policies on the agenda pending Board approval can now be implemented by the Fire Chief, therefore no Board action was necessary.

GOOD OF THE ORDER/ANNOUNCEMENTS:

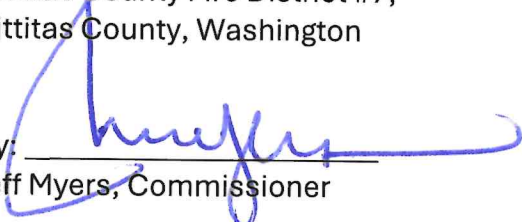
- Roslyn FD volunteers have been attending our training on Tuesday drill nights. The feedback has been positive; this training is one of the identified deliverables in a possible administrative services contract.

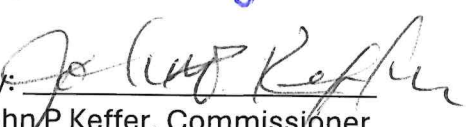
CLOSED SESSION: A closed session for contract negotiations under RCW 42.30.140 was not needed.

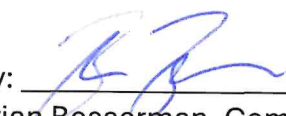
ADJOURNMENT: With no further business before the Board, the meeting was adjourned at 1905 hours.

APPROVED:

Kittitas County Fire District #7,
Kittitas County, Washington

By: 
Jeff Myers, Commissioner

By: 
John P. Keffer, Commissioner

By: 
Brian Bosserman, Commissioner

ATTEST:


Eryn A. Micallef, District Secretary

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