



KITTITAS COUNTY FIRE DISTRICT # 7
MINUTES OF FIRE COMMISSIONERS MEETING
December 12, 2024 18:00

CALL TO ORDER: The meeting was called to order at 18:00 hours at Station 72, on December 12th, 2024. The Pledge of Allegiance was led by FF Jonathan Koreski.

PRESENT: Commissioner Chair Jeff Myers called in via Teams, Commission Vice Chair Justin Zipperer, Commissioner Robert Cernick, Chief Aaron Lowe, District Secretary Micallef and two KCFD 7 Firefighters and one member of the public.

ADOPTION OF AGENDA: Commissioner Cernick motioned to approve the agenda, Commissioner Chair Myers seconded the motion, the Board voted 3-0 to approve the agenda.

PUBLIC COMMENT: No public comment

CITIZENS AWARD: On October 23rd, 2024 there was a MVA off of I-90 in which a car had gone off the road and hit a tree then burst into flames. Four Department of Ecology team members and a civilian stopped to help remove the occupant from the vehicle. Those actions likely save the life of the occupant and were selfless. The four DOE employees were unable to attend the meeting. Sam Houghtaling was present and accepted the award from Chief Lowe. The four DOT employees were: Jon Tollstrup, Lisa Stingley, Dave Thompson, and Alex Hernandez. Chief Lowe would like to acknowledge FF Tony Distworth for his time and persistence to make sure those involved in the accident were recognized.

APPROVAL OF MINUTES: Meeting minutes were presented for approval. The meeting minutes were from the November Regular Meeting and December 3rd Special Meeting. Commissioner Cernick motioned to approve both of the meeting minutes; Commissioner Myers seconded the motion. The Board voted 3-0. Minutes for both meetings were signed.

CORRESPONDENCE: None.

FINANCIAL REPORT: Report was given. At the end of November, the amount in all accounts was \$5,327,669.23. As of the end of November \$5,445,003.28 in property taxes had been collected, and \$210,618.14 was still left to be collected. Commissioner Cernick motioned to approve the check registers, Commissioner Myers seconded the motion, the Board voted 3-0 to approve and sign the check registers.

CHIEFS REPORT:

- **Significant November Calls:**
 - No significant calls over the last month, November was a quiet month. A breakdown in calls was given.
- **Events:**
 - CERSD State send off's were done. Some changes in the future will come to make sure the District isn't taking on unnecessary liability for students on the engine. Will work with PEO to create forms and signature releases needed.
 - WSDOT meeting for winter driving updates



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- School Holiday Pie serving
- Shop with a cop in the lower county
- Cle Elum Holiday Parade
- Chief Attended NWCG S320 Beta, will host here when finalized.

COMMISSIONERS REPORT:

- Commissioner Chair Myers attended the Suncadia tree lighting and parade in the classic engine. People love that engine it is a great conversation piece. Working through a few issues with keeping the engine running during the parade. Would like to give FF Cobain and Volunteer Shane Ballas appreciation for the time and hard work put into getting the classic engine running. The association has received a \$2,500 donation towards costs to get the engine running properly.

UNFINISHED BUSINESS:

- **Training Tower update** – Colors have been selected and Suncadia has approve them. District Attorney Snure, Chief Lowe, Chief Admin Officer Micallef and LT. Federwisch did a conference call about requirements needed. Chief Lowe would like to thank LT Federwisch on all of his work on this project. Chief Lowe will also be setting up a meeting with the Board of Life Support to introduce himself and develop a line of communication with them.

NEW BUSINESS:

- **IAFF Local 4880 MOU/Acting Pay:** Background on why the MOU is needed. At the time of the contract we didn't have LT's and this was just not thought of at that time. Commissioner Chair Myers motioned to have Vice Chair Commissioner Zipperer to sign as presented. Commissioners Cernick seconded the motion. The Board voted 3-0 and signed the MOU.
- **Admin Specialist (CRR) Job Description and Staff Report** – Chief Lowe described why this position is different from the other Admin Specialist, and that we would like to advertise in 2025 and hire. Commissioner Cernick motioned to accept the job description, Commissioner Myers seconded the motion, the Board voted 3-0 to approve the job descriptions.
- **EMT Tuition Document and Staff Report** – Current agreement had not been vetted by the District's attorney. Our attorney prepared this agreement. Talks about how to recoup the upfront cost that is provided by the District so that if the volunteer leaves the District some costs could be recovered. Commissioner Chair Myers motioned to approve the agreement and authorized the Chief to adjust the cost in the agreement as costs for the EMT classes changes.
- **Interlocal Agreement Resolution 2014-16 Imprest Account and Kittitas County Treasurer** – Commissioner Chair Myers to approve and sign, Commissioner Cernick seconded the motion, the Board voted 3-0 to sign and approved the resolution.



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GOOD OF THE ORDER: None.

ADJOURNMENT: Commissioner Cernick motioned to adjourn, Commissioner Chair Myers seconded and the Board voted 3-0 to adjourn at 6:47pm.

APPROVED

Kittitas County Fire District No. 7,
Kittitas County Washington

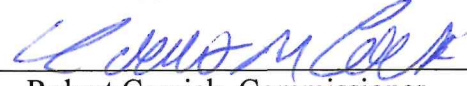
By: _____


Jeff Myers, Commissioner Chair


By: _____

Justin Zipperer, Commissioner Vice Chair

By: _____


Robert Cernick, Commissioner

ATTEST:


Eryn A Micallef, District Secretary